

Habilitation regulations of Zeppelin University

**from November 30, 2011, last amended on
May 07, 2014**

To regulate the habilitation according to Sec. 70 Para. 7, Line 1, Sec. 38, Sec. 39 of the Law on Universities in Baden-Württemberg (State Higher Education Act (SHEA) – Landeshochschulgesetz LHG) from January 1, 2005 (GBl, p. 1), as amended by Article 1 of the Law of the University of Medicine 02.07.2011 (GBl, p. 47), the senate of Zeppelin University, based on Sec. 70 Para. 7 in conjunction with Sec. 39 Para. 5 (SHEA) LHG, decided on the following regulations:

For ease of reading, the gender references in this document are masculine.
All personal information, however, applies universally to both men and women.

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I General

Sec. 1 Goal and purpose of the habilitation

- (1) The habilitation serves as proof of a special aptitude to independently represent a scientific area of research and teaching. The special ability is determined based on a significant contribution to scientific knowledge through a written habilitation achievement, an oral habilitation achievement and proof of educational qualification as a teaching qualification (*facultas legendi*).
- (2) Zeppelin University awards, based on a certified teaching qualification in the form of successful habilitation examination, the independent postdoctoral teaching qualification (*venia legendi*) and the right to use the title "lecturer." The prerequisite for this is a completed habilitation in a subject from one of the following departments:
 - | economics,
 - | political and social sciences, especially sociology, political science, management science, communication / media studies or
 - | cultural studies.
- (3) A second habilitation in the same subject as defined in paragraph 2 is not allowed.

Sec. 2 Habilitation committee

- (1) The habilitation committee consists of all professors and lecturers employed full-time at Zeppelin University.
- (2) The members of the habilitation committee shall elect a chairman and deputy chairman from the group by secret ballot for a term of six years; a re-election is allowed. His job is to ensure due process, in particular pursuant to Sec. 39 State Higher Education Act ((SHEA) LHG) and in accordance with these regulations.
- (3) The Program Directorate of the Zeppelin University Graduate School (ZUGS) manages day-to-day business; the Chairman calls the meetings. The habilitation committee has a quorum if all members were invited at least four weeks before the meeting and half its members are present, including the chairman or deputy chairman. Members have a responsibility to participate in the decision and the vote. The habilitation committee decides by a simple majority. Abstentions and secret ballots are not permitted.

- (4) The members of the professional mentoring group, in accordance with Sec. 9, take part in the meetings as advisors if they are not already voting members of the habilitation committee. The provisions of Secs. 20 and 21 of the State Administrative Procedure Act ((SAPA) Landesverwaltungsverfahrensgesetz LVwVfG) regarding excluded persons and the apprehension of bias are to be followed.
- (5) The meetings of the habilitation committee are not public. Administrative staff may be consulted. The members of the habilitation committee and guests must be obligated by the chairperson to maintain secrecy with regard to the meetings. The duty to maintain secrecy also includes the discussion documents. Minutes are taken at the meetings.
- (6) The tasks of the habilitation committee shall include especially
 - a) the admission to habilitation according to Secs. 7 and 8;
 - b) appointing the professional mentoring group according to Sec. 9;
 - c) the decision regarding the interim evaluation according to Sec. 10 and
 - d) the organization and implementation of the resolutions and the habilitation examination according to Part IV.
- (7) The habilitation committee may delegate decisions in individual cases or certain powers and duties in general to its chairman, and may revoke such delegation at any time.
- (8) A resolution originating from the Chairman can also be passed by circulating a document in electronic form by e-mail if the subject matter of it is something which cannot be delayed.

Sec. 3 Duration of the habilitation

The habilitation usually takes four years plus the period required for the habilitation examination according to Part IV, which should not exceed one year. In exceptional cases, the habilitation committee may decide, upon written request of postdoctoral candidates, to shorten or prolong the duration of habilitation (Sec. 10 Para. 1 Line 2).

Sec. 4 Language of the habilitation

All achievements necessary for the teaching qualification may, upon request, be completed in English, if there are no capacity or organizational reasons to the contrary. This concerns in particular

- a) written habilitation achievements,
- b) oral habilitation achievements,
- c) proof of educational qualification.

II Admission to habilitation

Sec. 5 Admissions requirements

A post-doctoral candidate (habilitation candidate) for a habilitation is generally admitted according to Sec. 1 Para. 2 Line 2 for the subject for which he seeks a teaching certification, provided

1. he can prove the receipt of a degree from a state or university examination from a domestic or foreign university;
2. he possesses a doctoral degree from a German university due to a special aptitude for academic work. The special aptitude for academic work is evidenced by the outstanding quality of the doctoral dissertation, which received a minimum total score of "magna cum laude" or a comparable grade. For candidates with an equivalent degree from a university outside Germany, the conditions are met if the candidates are entitled to use this degree title within Germany and the special aptitude for academic work evidenced by the outstanding quality of the doctoral dissertation, which received a minimum total score comparable to "magna cum laude," has been proven; the habilitation committee appoints a subject-related doctoral university professor as an expert witness to establish the equivalence of the quality;
3. they have had several years of experience in scientific research and teaching; this is to be demonstrated especially through scientific publications;
4. they can demonstrate teaching achievements totalling at least eight hours per semester week (HPSW – Semesterwochenstunden SWS) at a university, a minimum of 4 HPSW of which must be in the subject for which the teaching certification is desired. The teaching activity should normally have been carried out prior to the application for the habilitation.

Sec. 6 Application for admission to habilitation

- (1) Anyone who meets the admission requirements in Sec. 5 can apply for admission to the habilitation.
- (2) In addition to a written application from the candidate for admission as a habilitation candidate (candidate) and indication of the subject for which the teaching certification is sought, the request includes
 - a) a resume, which must provide information regarding the academic education and any professional activity;
 - b) a notarized certificate or a certified document of the state or university examination;
 - c) a notarized copy of the doctoral degree;
 - d) an eight-to ten-page written synopsis of the written habilitation achievement together with a schedule for the habilitation;
 - e) a comprehensive listing of professional scientific publications of the candidate;

- f) a complete list of courses held by the candidate;
- g) a sworn written statement containing the following:
"I hereby declare that I have not failed to pass a habilitation process and no other habilitation process is currently being undertaken. So far no academic degree of mine has been revoked. Furthermore, no case is pending against me that could result in the revocation of a degree. I further declare that the habilitation regulations underlying this admission request, and in particular the rules regarding the interim evaluation in Sec. 10, are known to me." In the case of a previous habilitation petition, an additional sworn statement is required to explain when, with which topic and at which university the admission to a habilitation was attempted and for what reason the process was not completed;
- h) where appropriate, a certified copy of the certificate of a teaching certification which has already been granted;
- i) proposals for professional mentors in accordance with Sec. 9, Para. 1;
- j) a police clearance certificate not older than six months;
- k) where appropriate, a request for an early interim evaluation in accordance with Sec. 10 Para. 1 Line 2

and is to be submitted in full by the applicant to the ZUGS Program Directorate.

Sec. 7 Admission to a habilitation

- (1) The habilitation committee makes a decision on the basis of the submitted documents pursuant to Sec. 6 Para. 2 with regard to the admission of the applicant to a habilitation and inform him of its decision in writing without delay.
- (2) Admission to the habilitation is to be refused if
 - 1. the requirements of Sec. 5 have not been fulfilled, or
 - 2. an academic degree has been revoked or there are facts that would authorize the revocation of a degree or, in the case of a lecturer would lead to the termination or revocation of the teaching certification according to Sec. 24, or
 - 3. an applicant has already failed to complete a habilitation twice.
- (3) If a professional mentoring group according to Sec. 9 cannot be formed, if the desired subject is insufficiently represented at the university with respect to the breadth and depth of professional knowledge or if the interim evaluation according to Sec. 10 has not been passed, the admission of the candidate is to be refused or withdrawn. The habilitation is then considered not done.

Sec. 8 Admission of habilitation candidates and professors

- (1) Whoever has been awarded a teaching certification for a scientific subject at another university within the European higher education area also has the right to teach this subject at Zeppelin University, and can be called by the Senate in accordance with Sec. 39 of the State Higher Education Act (Landeshochschulgesetz) as a lecturer or appointed according to the appointment regulations of Zeppelin University (habilitation recognition). The teaching areas set as the result of an appointment by the President remain unaffected.
- (2) If a habilitation candidate seeks to obtain a teaching certification in another, divergent scientific subject, his request for admission to a habilitation is to be treated as if it were the first application for a teaching certification.
- (3) Non-habilitated professors from Zeppelin University are not approved for a habilitation.

III Structure of habilitation**Sec. 9 Professional mentoring group**

- (1) Upon admission as a candidate, the habilitation committee forms a professional mentoring group following the proposal of the candidate. The professional mentoring group consists of three members, at least one of which must be a professor at Zeppelin University employed full-time in the subject for which the teaching certification is sought, at least one other member must be a professor at another university employed full-time or a retired professor or lecturer; one member may be employed full-time as a professor at a university or equivalent academic institution abroad. The member of the professional mentoring group who is a full-time employee at Zeppelin University may continue the accompaniment of a habilitation for up to five years after his retirement from Zeppelin University.
- (2) The duties of the professional mentors include
 - a) supporting the candidate in the progression of the qualification in research and teaching based on his schedule in accordance with Sec. 6 Para. 2.d);
 - b) performing the interim evaluation according to Sec. 10.

Sec. 10 Interim evaluation

- (1) Two years after the admission as a Habilitation candidate, the professional mentoring group is to perform an interim evaluation (Sec. 39 Para. 5 (SHEA))

LHG). If there is a written request of the candidate to the habilitation committee, the interim evaluation can be performed at an earlier date.

- (2) The interim evaluation takes place due to a self-evaluation report by the habilitation candidate regarding the progress of his qualification in research and teaching. The self-evaluation report must contain the following elements:
- a) a written report to the professional mentoring group on the progress of the written habilitation achievement with a comparison of the original schedule (Sec. 6 Para. 2.d)) and, if necessary, a revised schedule for the continuation;
 - b) a listing of the courses according to Sec. 11 Para. 1 and, if necessary, Sec. 5 Para. 4 as well as a statement of teaching performance, for which the candidate can use evaluation results and teaching strategies to explain;
 - c) a list of recent publications and research accepted for publication.

In addition, report items may be included on the following activities in the self-evaluation report:

- a) evidence of participation in academic teaching and further, interdisciplinary training measures for the promotion of young scientists;
 - b) a statement regarding stays abroad for research purposes;
 - c) a list of requested and, if applicable, externally obtained research funding;
 - d) a description of other, subject-relevant activities typical for the practices of the particular subject (e.g. archival research, field research, participation in research networks; activity in technical committees, preparing expert opinions);
 - e) a description of activities in the design, organization and implementation of or participation in scientific events (e.g. meetings, conferences);
 - f) a description of participation in academic self-administration.
- (3) The self-evaluation report needs to be submitted to the ZUGS Program Directorate. It is forwarded to all members of the professional mentoring group and also to the habilitation committee. In addition, the candidate must explain his report on the progress of the written habilitation achievement according to Para. 2.a) in a discussion with the professional mentoring group.
- (4) Upon receipt of the self-evaluation report, the professional mentor employed at Zeppelin University (Sec. 9 Para. 1 Line 2 HS 1) promptly sets a date for the discussion and informs both the candidate and the habilitation committee in writing via e-mail. The discussion may be conducted over videophone.
- (5) The professional mentor employed at Zeppelin University (Sec. 9 Para. 1 Line 2 HS 1) prepares an opinion for the interim report within four weeks after the discussion, based on the self-evaluation report according to Para. 2 and the discussion with the candidate pursuant to Para. 4, in agreement with the other

professional mentors. The report must contain a recommendation to the habilitation committee on the result of the interim evaluation and must be submitted to the ZUGS Program Directorate.

- (6) The habilitation committee will decide on the outcome of the interim evaluation and state whether it has been "passed" or "failed." If the interim evaluation was not passed, Sec. 7 Para. 3 applies. The candidate receives a written decision including the possibilities of contestation and appeal.

IV Habilitation examination

§ 11 Proof of educational qualification; repetition

- (1) The educational suitability can alternatively be proven as follows:
- a) by participating in university educational advanced and further training courses which have to take place prior to the oral habilitation achievement in accordance with Sec. 16. This includes both courses run by ZUGS itself as well as external university educational seminar achievements in agreement with the Program Directorate.
 - b) through lesson observation. The habilitation committee, upon recommendation of the candidate, selects a professor or lecturer of Zeppelin University as an expert on educational qualification. The expert shall document the educational achievements and skills based on
 1. existing evaluations by students on the courses held by the candidate,
 2. a written teaching concept for one of the events by the candidate as well as
 3. an observation at a date of one of the courses held by the candidate. The observation should take place before submitting the written habilitation achievement in accordance with Sec. 13. The habilitation committee will provide the candidate with notification of the lesson observation at least 4 weeks in advance.
 4. Based on the achievement according to lit. b), the expert will prepare an opinion on the teaching and educational achievement with a recommendation regarding whether proof of the educational qualification was provided or not provided within 4 weeks after the observation and will submit it to the ZUGS Program Directorate. On the basis of the expert opinion, the habilitation committee will decide on the proof of educational qualification.
- (2) If the habilitation committee decides that the proof of educational qualification has not been provided, the habilitation is terminated. The candidate shall be given the opportunity to repeat the verification according to Sec. 1. If it is repeatedly decided that proof of educational qualification has not been provided, the habilitation is irrevocably terminated.

Sec. 12 Written habilitation achievement

- (1) The written habilitation achievement must be an independent scientific achievement in the subject for which the candidate seeks the teaching qualification. It must demonstrate the suitability of the candidate for the research activity assigned to the university teachers in that it provides a significant contribution to scientific knowledge.
- (2) A written habilitation achievement which has already been submitted elsewhere in the same form may not be the basis of the habilitation.
- (3) The written habilitation achievement can
 1. have the form of a comprehensive monograph (habilitation thesis), whereby the dissertation can not be used as part of the monograph, or
 2. have the form of a monograph, in which at least three independently developed research results, either published or accepted for publication, (excluding the dissertation) are to be cumulatively represented (cumulative habilitation thesis), which together must represent the equivalent of a written habilitation achievement according to No. 1. The individual works must each have been submitted for publication within a period of five years, demonstrate a thematic focus and be placed in a comprehensive, scientific-based explanation in a broader scientific context. In the case of individual works in co-authorship, the sum of the respective individual works weighted with the reciprocal of the number of all referenced authors for the respective individual works must amount to at least the number two as a result. Individual works in sole authorship are weighted by a factor of 1; individual works with one co-author are weighted to one half; individual works with two co-authors are weighted to one third, etc.

Sec. 13 Submission of the written habilitation achievement; Withdrawal from the habilitation

- (1) The candidate will submit the following documents in full to the ZUGS Program Directorate after passing the interim evaluation in accordance with Sec. 10:
 - a) the written habilitation achievement pursuant to Sec. 12 with sufficient copies for the evaluators in accordance with Sec. 14 Para. 1, 2 and 5, plus one copy for display according to Sec. 14 Para. 6, and a complete electronic version;
 - b) a maximum ten-page summary of the main results of the written habilitation achievement in the German language;
 - c) in the case of a cumulative habilitation thesis in co-authorship, information to demonstrate the individual contribution in accordance with Sec. 12 Para. 3 No. 2 Line 3;
 - d) one complete list each of the scientific publications and the courses held;
 - e) suggestions on possible experts pursuant to Sec. 14, Para. 1, 2, and 5;

- f) a sworn written statement with the following content: "I hereby declare that I have completed this work without undue assistance from third parties, and without the use of other than the indicated resources and co-authors. The data and concepts directly or indirectly acquired from other sources are fully referenced by stating the source. The work has not been submitted to any testing authority, either domestic or abroad, in the same or similar form.";
 - g) proof of a voluntary plagiarism check.
- (2) The ZUGS Program Directorate promptly provides the experts appointed in accordance with Sec. 14 with the written habilitation achievement.
 - (3) Until the expert report in accordance with Sec. 14 Para. 4 has been prepared, the candidate can withdraw his application for habilitation without cause with the result that the habilitation is considered as not undertaken. A withdrawal must be made in writing to the habilitation committee.

Sec. 14 Assessment of the written habilitation achievement; Experts

- (1) The professional mentors (Sec. 9) are also experts. At least one of the professional mentors must not be a co-author of the written habilitation achievement.
- (2) In addition, the habilitation committee shall appoint at least one further expert from another university, who must be either a full-time employed or retired professor or lecturer in the subject for which the teaching qualification is being sought. The external expert shall not have been previously involved as a member of the subject group or the professional mentoring group or be a co-author of the written habilitation achievement, and may come from a foreign university.
- (3) Each expert is to prepare an expert opinion. A mandatory requirement for evaluation is the individual, direct and complete acknowledgment of the written habilitation achievement. The report must justify the recommendation of acceptance or rejection of the submitted written habilitation achievement so comprehensibly and understandably that the members of the habilitation committee are in a position to decide responsibly on the basis of the expert opinion itself.
- (4) The expert opinions must be submitted within four months to the ZUGS Program Directorate and the habilitation committee, and each must contain a justified recommendation on the acceptance or rejection of the written habilitation achievement as well as an opinion on the subject or subject area for which the teaching qualification is being sought.

- (5) Upon receipt of varying recommendations from the experts regarding the acceptance or rejection of the written habilitation achievement, the habilitation committee may appoint up to two further external experts. For these additional experts and their opinions, Para. 1 to 4 shall apply accordingly.
- (6) After receipt of all expert opinions, the written habilitation achievement and the expert opinions will be available for scrutiny in the Zeppelin University Office of General Counsel for two weeks, out of term time for six weeks. The viewing deadline is considered fulfilled after two weeks during the semester, even if the viewing time was begun during the semester break. The candidate as well as the professors and lecturers of Zeppelin University can view the documents in this period during regular office hours. The professors and lecturers have until the end of the viewing period to announce any justified written opinions; the candidate is excluded from this procedure. Comments must be received by the habilitation committee one week after their announcement at the latest.

Sec. 15 Resolution on the written habilitation achievement; Repetition

- (1) The habilitation committee shall decide to accept a written habilitation achievement if no negative comments were received.
- (2) Upon receipt of negative expert opinions or comments, the habilitation committee determines the further steps to be taken.
- (3) The expert opinion, as long as it is not affected by substantiated, scientific second opinions from among the voting members, is to be given significant influence on the decision of the habilitation committee and have a principal, substantive binding effect based on the presumption of technical accuracy. The members of the habilitation committee must, in the general scientific assessment of the habilitation achievement, take into account the basic standards created during previous habilitation procedures.
- (4) If the habilitation committee decides to reject the written habilitation achievement, the habilitation is terminated. The candidate receives a justified written decision, which may give the opportunity to repeat the written habilitation achievement if he has not already failed a habilitation for the proposed subject or subject area at a German university. For the repetition of the written habilitation achievement, Secs. 12 to 15 shall apply accordingly.
- (5) If the habilitation committee decides to reject the repeated written habilitation

achievement, the habilitation is definitively terminated. The candidate receives a justified written decision including the possibilities of contestation and appeal.

Sec. 16 Oral habilitation achievement; Selection of topic

- (1) The oral habilitation achievement is the demonstration of the ability of the candidate to represent his views on scientific issues from the field of the desired teaching qualification in a scientifically sound discussion. It should deal with a major problem in such a manner that representatives of other disciplines can also make a judgment. It should demonstrate that the candidate is familiar with the key issues, methods and content of his subject.
- (2) The oral habilitation achievement consists of a scientific presentation and a scientific debate in front of the habilitation committee which needs to be represented at least by the committee chairman or his deputy, by a secretary and also by members of the professional mentoring group. In addition, the oral habilitation achievement is to be held in a public setting for university members, unless the candidate objects. The duration of the presentation should be 30 to 45 minutes, and the debate should not exceed 60 minutes.
- (3) As part of the scientific debate, members of the habilitation committee are entitled to ask questions. The chairman of the habilitation committee or his deputy chairs the meeting and appoints a member of the habilitation committee as secretary.
- (4) With the commencement of the viewing of the written habilitation achievement pursuant to Sec. 14 Para. 6, the habilitation committee calls on the candidate in writing to select three topics for the scientific presentation. The topics should not overlap significantly and may not originate from topical areas close to the topic of the candidate's written habilitation achievement.
- (5) If the habilitation committee has accepted the written habilitation achievement, it chooses one of the three suggested topics proposed by the candidate and sets the date for the academic lecture and the ensuing debate. If the selection of these topic proposals is rejected by the habilitation committee, the candidate must submit a new topic suggestion.
- (6) The habilitation committee informs the candidates of the selected topic and the date of the academic lecture without delay and issues and invitation according to Para. 2. There must be at least two weeks between the notification and the lecture date.

Sec. 17 Resolution concerning the oral habilitation achievement; Repetition

- (1) After the scientific debate, the habilitation committee, in non-public session, decides on the oral habilitation achievement by majority vote. The result can be either "passed" or "failed." All members of the habilitation committee present must sign the minutes taken by the recording secretary pursuant to Sec. 16 Para. 3. The decision will be communicated verbally to the candidate immediately following the meeting.
- (2) If the habilitation committee decides to approve the oral habilitation achievement, it decides as a result on the subject or subject area of the habilitation which identifies the scope of the teaching qualification of the candidate. The subject or subject area is determined after considering the written and the oral habilitation achievements, the other scientific work as well as the previous teaching practice.
- (3) If the habilitation committee intends to deviate from the candidate's proposed subject or subject area, the candidate shall be heard beforehand.
- (4) If the habilitation committee decides to reject the oral habilitation achievement, the candidate can repeat it at the earliest after a period of three months and at the latest within six months, provided he has not already failed a habilitation for the requested subject or subject area at a German university. For the repetition of the oral habilitation achievement, Secs. 16 and 17 shall apply respectively.
- (5) If the repeated oral habilitation achievement is not passed, the habilitation is definitively terminated. In this case, the candidate will receive a justified written decision including the possibilities of contestation and appeal.

Sec. 18 Overall result of the habilitation

The candidate will be notified promptly after the scientific debate in a written decision on the overall result of the habilitation. The overall result can either be "passed" or "failed."

Sec. 19 Right of objection

- (1) Appeals against administrative acts of the habilitation committee or the professional mentoring group must be made by the candidate within one month of the announcement in writing or as a transcript to the habilitation committee. The deadline is guaranteed by the notice of the objection to the President as a representative of Zeppelin University.
- (2) If the habilitation committee does not remedy the situation, he submits the

objection to the senate for a decision.

V Awarding of the teaching certification

Sec. 20 Awarding of the teaching certification; Certificate

- (1) The habilitation committee awards the postdoctoral teaching qualification as result of passing the habilitation (venia legendi).
- (2) By order of the habilitation committee pursuant to Sec. 17 Para. 2 and 3, the scientific subjects or subject areas are determined for which the teaching qualification is valid.
- (3) Based on having passed the habilitation and on the awarding of the teaching qualification, a certificate is issued. This must contain:
 1. the name of the habilitation candidate,
 2. the topic of habilitation thesis or the topic of the other (cumulative) written habilitation achievements,
 3. the name of the subject or the subject area for which the teaching qualification is being awarded,
 4. the date on which the habilitation was completed and the decision was made regarding the teaching qualification,
 5. the personal signatures of the President and the Vice President for Research / Dean of the Zeppelin University Graduate School and
 6. the Zeppelin University official seal.
- (4) With the delivery of this document, the teaching qualification is granted, with the awarding of the qualification, the right to use the title "lecturer" is granted (Sec. 39 Para. 3 (SHEA) LHG).

Sec. 21 Publication of the written habilitation achievement

- (1) The habilitation thesis in accordance with Sec. 12 Para. 3, No. 1 shall be released within two years of the awarding of the teaching qualification and must be published on age-resistant paper.
- (2) The publication of the written habilitation achievement pursuant to Sec. 12 Para. 3 No. 2 can also occur through acceptance of the individual parts in collections and/or in professional journals. Any necessary reductions in the individual parts should not change the primary substance of the content.
- (3) The library of Zeppelin University is to be provided with six copies of the publication free of charge pursuant to Para. 1 or six reprints of the collections

and/or professional journal editions in which the various parts of the written habilitation achievement have been published in accordance with Para. 2.

- (4) In the event of non-publication, the habilitation committee is to be provided with six bound copies free of charge, printed on age-resistant paper, of the full written habilitation achievement according to Sec. 12 Para. 3 No. 1 or 2; in addition, the habilitation committee is to receive an electronic file of the final version of this written habilitation achievement. File format and medium are governed by the requirements of the university library. The candidate is required in this case to grant Zeppelin University the right to make additional copies of his written habilitation achievement and distribute these as well as to make it available in research and educational networks and scientific databases.

Sec. 22 Inaugural lecture

If the habilitation results in the awarding of the teaching qualification pursuant to Sec. 20, the lecturer can, in the year following his habilitation, hold a public inaugural lecture at Zeppelin University. For this event, the habilitation committee invites the Board and all university teachers and members of the university. The certificate can be issued on the occasion of the inaugural lecture.

VI Other provisions

Sec. 23 Lectureship; Extraordinary professorship

- (1) Lecturers (Sec. 39 Para. 3 (SHEA) LHG) must hold courses in their subject or subject area of at least two hours per semester week at Zeppelin University. Holding such courses should not be subject to the payment of a teaching compensation.
- (2) The awarding of the teaching qualification does not constitute a contract of employment nor eligibility for appointment as a university lecturer nor for employment as an academic employee.
- (3) The Senate can grant a lecturer, at the suggestion of the Dean of Zeppelin University Graduate School after two years of teaching in general, the title "extraordinary professor." Sec. 24 applies here.

Sec. 24 Loss of legal status acquired through habilitation

- (1) The teaching qualification is terminated
 1. by appointment as a professor at another university;

2. by appointment as a lecturer or awarding of an appropriate teaching qualification at another university;
 3. by written resignation to the President;
 4. by law in a criminal conviction by a German court, if the judgment would have resulted in the loss of the rights to official status for a civil servant.
- (2) The teaching qualification is dormant
1. while a lecturer is temporarily employed as a professor at Zeppelin University;
 2. while a lecturer is employed as a temporary professor at another university with habilitation rights or substitutes for a professor in a subject for which the teaching qualification was issued;
 3. while a lecturer is employed as a junior professor at a university with habilitation degrees.
- (3) The teaching qualification as a lecturer is not reactivated if the employment as a temporary professor or a junior professor is not renewed because the lecturer has not proved successful in teaching.
- (4) The teaching qualification may, without prejudice to Secs. 48 and 49 (SAPA) LVwVfG, be revoked if
1. the lecturer, for reasons for which he is responsible, does not hold courses of at least two hours per semester week in his field;
 2. the lecturer commits an act which for a civil servant would result in disciplinary action, and which may only be imposed in a formal disciplinary process;
 3. there is a reason that would justify a withdrawal of official rights for a civil servant;
 4. a regulation measure of Zeppelin University is incontestable against him, or there is a violation of the rules of good scientific practice adopted by the Senate of Zeppelin University or such a breach subsequently becomes known;
 5. there is a reason that would justify the case of an official retirement on grounds of invalidity.
- (5) The teaching qualification may be revoked if it was obtained by improper means, in particular by deception. The candidate shall be given an opportunity to express himself.
- (6) With the expiration or revocation of the teaching qualification, the right to use the title "lecturer" expires.

Sec. 25 Access to files

The (habilitation) candidate is to be granted access to the case files also after completion of the procedure, even if it was decided according to his request. Sec. 29 (SAPA) LVwVfG remains unaffected.

Sec. 26 Effective date

These habilitation regulations go into effect the day after their publication.

Final clause

The President has approved these regulations according to Sec. 39, Para. 5 Line 2b (SHEA) LHG.

Notice of publication

These regulations were approved, issued and published by the President.

Prof. Dr. Stephan A. Jansen
President
